

Position Description: Early Years' Classroom Teacher

Royal Grammar School Guildford (the RGS), one of the UK's pre-eminent independent schools, and Cognita, a leading global schools' group, seek a dynamic and experienced Early Years classroom Teacher for their new school, the Royal Grammar School Guildford Dubai (RGS Guildford Dubai).

A co-educational school with pupils aged 3 to 18, RGS Guildford Dubai blends the RGS values of scholarship and community with the vibrancy of Dubai, offering an exceptional educational experience where academia is only one facet of a far richer experience and an extraordinary array of opportunities.

The Early Years' Teacher position is an exciting opportunity and will suit an experienced and innovative professional with a proven track record of exceptional teaching, excellent knowledge of curriculum and a passion for engaging with pupils. The successful candidate will possess outstanding communication, organisation and collaboration skills; beliefs and a personal philosophy that supports inclusive education; and demonstrate a genuine resonance with the RGS values.

Job Title	Early Years Teacher	Department	Early Years
Reports to	Head of Early Years	Positions Supervised	Learning Support Assistant
Start Date	August 2022	Location	Dubai

PURPOSE

To be a successful RGS Dubai Early Years Classroom Teacher, you will have a passion to inspire young minds with a commitment to ensuring that every pupil achieves their potential. You will develop schemes of work and lesson plans in line with curriculum objectives and facilitate an optimal learning environment by establishing quality relationships with pupils. An understanding of your pupils' strengths and needs is essential, as is the creation of a positive learning environment in the classroom. In addition, your role is to develop and foster the appropriate skills, leadership capabilities and social abilities to enable their optimum development in according with their age, ability, and aptitude; and partner parents for a wrap-around approach to pupil support. You will link pupils' knowledge to earlier learning and develop ways to encourage it further, challenging, and inspiring pupils to help them deepen their knowledge and understanding

SPECIFIC AREA OF RESPONSIBILITY

Contribution to Learning Area and Curriculum Development

- Comprehensive level of knowledge and understanding of the relevant curriculum areas and the ability to apply this knowledge in the classroom using current pedagogy and practice
- Ability to successfully implement and evaluate curriculum innovations in accordance with School strategic initiatives in the context of a collaborative team

Relationships with Pupils, Staff and Parents

- Ability to develop productive relationships with pupils which foster and develop positive behaviours for learning
- Demonstrate high level communication and interpersonal skills when relating to pupils, parents and colleagues
- Demonstrate a capacity to work as a co-learner and collaborator with pupils, colleagues, parents and the wider community

- Ensure that the welfare approach towards all pupils is balanced and aligns with the school's policies and procedures

Contribution to the Whole School

- Ability to contribute to the development and implementation of programs and policies which promote excellence in pupil learning, social and emotional development in an international environment
- Capacity to respond to emerging educational needs and priorities in an international environment
- Leadership of school Co-Curricular Activity or Representative Sport

GENERAL RESPONSIBILITIES

- Model the RGS Values in all language and interactions
- Commitment to staff and pupil wellbeing, parent education and supporting the development of a strong culture of community
- Comply with and demonstrate an active commitment to safeguarding policies, procedures and code of conduct
- Follow all school policies, procedures, and handbooks
- Take a proactive and professional approach to school life and professional development
- Respect and maintain all aspect of professional confidentiality
- Undertake such duties as may reasonably be requested

Person Specification	
Qualifications	<ul style="list-style-type: none"> ▪ Minimum Bachelor Degree in Early Years Education ▪ Professional teaching qualification & current registration with a teaching board
Essential	<ul style="list-style-type: none"> ▪ English Speaker ▪ British Curriculum Experience ▪ Excellent presentation and communication skills
Knowledge	<ul style="list-style-type: none"> ▪ Strong understanding of teaching pedagogy and methods ▪ Strong knowledge of curriculum area ▪ Knowledge and understanding of Read, Write inc, Jolly Phonics and White Rose Maths
Experience	<ul style="list-style-type: none"> ▪ International experience desirable ▪ 2 years minimum teaching experience in a similar position mandatory
Key Relationships	<p>Internal: Teachers, Coordinators, Heads of Department, Head of Early Years, Head of Primary School, Deputy, Support Teachers, Inclusion Teachers, Counsellors, Nurses, LSAs</p> <p>External: Parents</p>
Capabilities and Qualities	<ul style="list-style-type: none"> ▪ Inspire others through a passion for teaching, collaboration, positivity, flexibility and growth mindset ▪ Excellent interpersonal skills, strong work-ethic and well-organised ▪ Outstanding staff role model and advocate who is capable of embodying the RGS Guildford Dubai core values ▪ Committed to developing and inspiring every pupil to believe that they can and will succeed; passionate about providing enriched learning opportunities for pupils in and out of the classroom ▪ Tech-savvy, fluent in using apps and technology that extend and enrich each pupil's learning experience ▪ Excellent communicator who can engage parents through frequent parent education sessions and guidance

	<ul style="list-style-type: none"> ▪ Able to make a significant contribution to our extra-curricular activities (ECA) programme and to wider school life ▪ Commitment to personal wellbeing
Salary	The salary and benefits package reflects the fact that the school is committed to excellence
Working Conditions	<ul style="list-style-type: none"> ▪ 7.30am – 4pm or as required ▪ Meetings as required ▪ Oversight or co-leadership in an Extra-curricular activity
Contract	2 – Year Fixed Term Contract
Application	<p>Candidates are requested to submit the following documents:</p> <ul style="list-style-type: none"> ▪ Completed application form ▪ Covering letter not exceeding two A4 pages <p>Interviews will take place either face to face in Dubai or by video conferencing.</p> <p>RGS Guildford Dubai and Cognita are committed to safeguarding and promoting the welfare of all of its employees and pupils. A police check is a pre-requisite for all appointments and a vetting procedure is applied to all appointments.</p>

This role profile is not exhaustive and may be changed at any time to meet the changing requirements of the school. This role profile does not direct any particular priorities or amount of time to be spent carrying out these duties.

Post holder Date

Line manager Date